

# TRIPURA GAZETTE

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*Agartala, Tuesday, January 10, 2023 A. D., Pausa 20, 1944 S. E.*

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PART--I-- Orders and Notifications by the Government of Tripura,  
The High Court, Government Treasury etc.

## GOVERNMENT OF TRIPURA G. A. (PRINTING AND STATIONERY) DEPARTMENT

No.F.1(35)-PTG/RR/2013/55-57

Dated, Agartala the 09 / 12 / 2022.

### NOTIFICATION

In exercise of the powers conferred by proviso to the Article-309 of the constitution and in supersession of the existing recruitment rules for the post of mentioned herein, the Governor hereby makes the following rules regulating the method of recruitment to the Group-D category posts(Non-technical) in the Department of the GA(Printing and Stationery) Department.

**1. Short title commencement:-**

- (1) These rules may be called Darwan-cum-Keyman(Multitasking Staff, Group-D (Category Non-Technical) of GA(Printing and Stationery) Department Recruitment Rules, year 2022.
- (2) They shall come into force on and from the date of their publication in the official Gazette.

**2. The name of the posts shall be as specified in Column-1 of the Schedule enclosed.**

**3. Number, Classification and scale of pay:-**

The number of the said posts, their classification and the scale of pay attached thereto shall be as specified in rows 2 to 4 of the Schedule enclosed at Annexure-I.

**4. Method of recruitment, age limit, qualification, etc:-**

The method of recruitment to the said posts, age limits, qualifications and other matters relating to the said posts shall be as specified in rows 5 to 13 of the said Schedule.

**5. Disqualification:-No person-**

- (a) who has entered into or contracted a marriage with a person having spouse living: or
- (b) who, having a spouse living has entered into or contracted a marriage with any person shall be eligible for appointment to the said post.

Provided that the State Government may, if satisfied that such marriage is permissible under the Personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

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6. **Power to relax:-** Where the State Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in the writing and with concurrence of the GA(P&T) Department, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Repeal:-** The Recruitment Rules for the aforementioned posts existing in this Department are hereby stand repealed with immediate effect and are replaced by this Recruitment Rules according to the Schedule at Annexure-I enclosed herewith.

8. **Savings:-** Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Schedule Castes, Schedule Tribes, Ex. Servicemen and other special categories of persons in accordance with the orders issued by the State Government from time to time in this regard.

9. This Notification is issued as per provisions of the G.O. No.05 dated 03-12-2020 file No.F.20(2)-GA(P&T)/2020 issued by the Government in the GA(P&T) Department and with the concurrence of the Finance Department under U.O. No.452/FIN(Estt-II)/22 dated 11-11-2022 as well as approval of the Hon'ble Departmental Minister(Hon'ble Chief Minister, Government of Tripura) under U.O.No.3862/CM/2022 dated 18-11-2022.

By order and in the name of the Governor,

  
26/12/2022  
Secretary,

GA(Printing and Stationery) Department.

**Annexure-I**

Recruitment Rules for the post of **Multitasking Staff(Darwan-cum-Keyman)Group-D Non-Technical**, Tripura Government Press of the GA(Printing and Stationery) Department, Government of Tripura.

**SCHEDULE**

1.	Name of the Post	<b>Multitasking Staff (Darwan-cum-Keyman)</b>	
2.	Number of Posts	6(six) plus additional post as and when created	
3.	Classification	<b>Group-D Non Technical</b>	
4.	Scale of Pay	Pre-revised Scale of Pay.	Corresponding revised Scale of Pay.
		Pre revised Scale PB-1 Pay Band Scale Rs.4840- 13000/- GP-Rs.1400	Cell-1 of Revised Pay Level-1 of Tripura State Pay Martix,2018(Tripura State Civil Services(Revised Pay) (First amendment) Rules,2018)
		Subject to revision by the Government from time to time.	
5.	Method of recruitment whether by direct recruitment or by promotion or transfer on deputation and percentage of the vacancies to be filled by various methods.	<b>100% by Direct Recruitment.</b>  (i)Selection:-through competitive examination to be conducted by a Recruitment Board as per guidelines prescribed in the Revised provision of the Recruitment Policy issued vide Notification No.F.20(1)-GA(P&T)/18 dated 29-10-2020. (ii) <b>Written Examination(85%) and</b> (iii) <b>Interview/viva voce(15% of the total Marks).</b> (iv) <b>Syllabus of the examination is enclosed as Annexure-B.</b>	
6.	Age limit for direct recruitment.	18 to 40 years. Upper age limit is relaxable by 5 years in case of ST/SC/PwDs(PH)/Government Servant candidates.	
7.	Educational and other qualification required for direct recruitment.	(i)Class VIII(Eight) Passed from recognized School for UR Candidates. (ii)Class-V(Five) Passed from recognized School for SC/ST/PwDs(PH) Candidates. <b>Desirable Qualification:-</b> Having knowledge of Bengali/Kokborok. The knowledge of Bengali or Kokborok will be assessed in the Interview/viva-voce and some marks for interview/viva-voce shall be given for having such knowledge or may determine the desirable knowledge as qualifying in nature in the written test.	

8.	Whether age and educational qualification prescribed for direct recruitment will apply in case of promotion.	Not applicable.
9.	Whether selection post or non-selection post.	Selection(As per item No.5(ii) above)
10.	Period of probation if any.	2(two) years.
11.	In case of recruitment by promotion/deputation/transfer grade from which promotion/deputation/transfer to be made.	Not applicable.
12.	If a DPC exists what is its composition.	Not applicable.
13.	Circumstances in which TPSC is to be consulted while making recruitment	Not applicable.

  
Secretary,  
GA(Printing and Stationery) Department  
Government of Tripura.

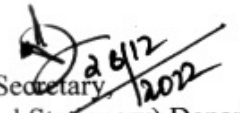


**Annexure-B**

**Syllabus** for THE WRITTEN EXAMINATION & INTERVIEW for Selection of the Candidates to the post of Multitasking Staff(Darwan-cum-Keyman), Group-D Non-Technical under the GA(Printing and Stationery) Department.

No.F.1(35)-PTG/RR/2013

Subject	Syllabus	Full Marks	Time
English & General Studies (Class-V Standard)	(Descriptive Type/OMR/MCQ) Knowledge of Bengali or Kok-borok, Arithmetic (addition, subtraction, multiplication, division)	30	2(two) hours.
	(Descriptive Type/OMR/MCQ) Knowledge of English	20	
General Knowledge & Current Affairs.	(Descriptive Type/OMR/MCQ) Matter of common experience and current events and problems with special reference to India and Tripura.	20	2(two) hours.
	(Descriptive Type/OMR/MCQ) Duties of the Group-D post in the Government Department/Offices/ Name of Sub-Division/District/ Block of Tripura etc.	15	
Interview.	Personal qualities.	15	
Total	(Written-85+Interview-15)=100	100	

  
Secretary  
GA(Printing and Stationery) Department  
Government of Tripura.